



Confidential Teacher Reference Form for Applicants to Grades 2 through 5

Name of Child _____ Applying for Grade _____

School _____ School Telephone _____

School Address _____

How long have you known this student? _____

What subjects have you taught this student? _____

Have you known this student in any capacity outside of the classroom? _____

If so, describe: _____

What are the first words that come to mind to describe this student? _____

I give permission to release a copy of the requested student record data.

Signature of Parent or Guardian

To the School:

Please complete, scan and email us the school report form for the above named applicant. In addition, please send a transcript of grades and any standardized testing records for this student. All information should be sent directly to our Admissions Office **by January 8th** and will be treated confidentially. Thank you for your assistance.

We prefer these forms scanned to our office: admissions@manhattancountryschool.org. You are also welcome to mail or fax the form if you prefer:

Admissions Office
Manhattan Country School
150 West 85th Street
New York, NY 10024
Tel: (212) 348-0952 || Fax: (212) 348-1621

To help us compile a profile of this student, please circle your assessments of the student in the following categories, adding comments wherever possible. Feel free to include an additional page if the space here is insufficient.

	EXCELLENT	GOOD	FAIR	POOR	COMMENTS
Study habits					
Self-motivation					
Organization of time and work					
Intellectual curiosity					
Attention span / focus					
Ability to express ideas orally					
Ability to follow directions					
Ability to work in a group					
Ability to work independently					
Perseverance					
Academic promise					
Academic achievement					
Reads for pleasure	FREQUENTLY	OCCASIONALLY		SELDOM	

SENSE OF RESPONSIBILITY	Is responsible	Is usually responsible	Is sometimes responsible	Is rarely responsible	
CONSIDERATION FOR OTHERS	Is very considerate	Is usually considerate	Is inconsiderate	Is unkind	
PEER RELATIONSHIPS	Enjoys good relationships	Has satisfactory relationships	Has occasional problems	Relates poorly	
LEADERSHIP SKILLS	Exhibits excellent skills	Exhibits good skills	Exhibits average skills	Exhibits poor skills	
EMOTIONAL MATURITY	Is very mature	Is of average maturity	Is somewhat immature	Is very immature	
SELF-CONFIDENCE	Has a healthy self-image	Needs some support	Seems overly confident	Has a poor self-image	
SENSE OF HUMOR	Is highly developed	Is good	Is fair	Is poorly developed	
SELF CONTROL	Exhibits good control	Usually exhibits good control	Misbehaves occasionally	Is disruptive frequently	
RELATIONSHIPS WITH ADULTS	Is comfortable	Is uneasy	Is dependent	Is uncooperative	

In what, if any, subject does this student show particular strength? _____

In what, if any, subject areas has this student needed special support or help? _____

This student's work level is about the (please circle one) MIDDLE / UPPER / LOWER third of the class.

Has this student displayed any notable interests, talents, or creativity? _____

Are there any concerns about attendance or promptness? _____

Please describe the parent's/parents' cooperation and involvement. _____

Is there any other information about this student or the family which would be helpful for us to know? _____

These comments will be very helpful to us in deciding if our school program will be able to meet this student's needs. We thank you for taking the time to aid us in understanding the candidate better. All information will be considered confidential.